

## SOUTH CREAKE PARISH COUNCIL

Minutes of the Parish Council Meeting of South Creake Parish Council held in the Memorial Pavilion on Monday 7<sup>th</sup> November, 2022, at 7.00pm.

Present: Councillors, P Abbey (Chair), T Allen, S Baldwin, R Chantree, P Collins, L Goodall, B Rosen, B Sexton, the Clerk, Sarah Harvey, Borough Councillor C Morley and seven parishioners.

1. The Chair welcomed all those present to the meeting.
2. **Apologies**  
None.
3. **Declarations of Interest on Agenda Items**  
Cllr P Abbey declared a pecuniary interest in Agenda Item 9c, Open Spaces.
4. **Minutes**  
The Minutes of the meeting held on 3<sup>rd</sup> October 2022 were PROPOSED by Cllr S Baldwin, SECONDED by Cllr B Sexton and APPROVED as a correct record of the proceedings and signed by the Chair, Cllr P Abbey.
5. **Parishioner's Questions and Statements**  
None.
6. **Reports from County and Borough Councillors and Police**  
Borough Councillor C Morley relayed his apologies for not attending the October meeting. Cllr C Morley reported to the meeting that he had made proposals to the Borough Council regarding Hardship support and extension of Council Tax support. Cllr C Morley advised that the Government had pledged £9million towards King's Lynn Guildhall, but the Borough Council await news on the Levelling Up Funding for the new Oasis Centre. With the latest changes in Government the Borough Council await news on what is to happen with the QE Hospital. Cllr C Morley has had a meeting with Graham McPhail from CITB, Cllr Morley had asked CITB to link to the new Youth Scheme, however the CITB as a national body has other initiatives ongoing currently. Cllr C Morley advised that he had no further information regarding the planning application for the WWII Observation Post at Bloodgate Hill.
7. **Clerks Report:**  
The Clerk went through her report and updated the Council on matters from the previous month.  
**Footpath adjacent to 1 Rosedene:** Damien Jeffries (Highways Engineer) had asked Victoria Buckingham (Highways Engineer) to take a look at this the next time she was in the area and make contact with the resident if required. Highways would only look to cut these back once they have exhausted all avenues with trying to make contact with the owner.  
**War Memorial:** AJ Restoration was able to complete the work on the War Memorial before planned. He reported that the War Memorial was incredibly filthy with a lot of moss / algae attached. He had to dig out the bottom rail as a lot of it was covered over with weeds and soil and both have been repainted. The 4 corner posts had come up reasonably well. He had done some repointing where required. He advised that the lead lettering could do with a repaint, but that the Council would need to find someone else to do that if required. He hoped that we were happy with the results.
8. **Co-option – To proceed with the co-option process to fill one Parish Councillor vacancy:**  
Electoral Services had confirmed on the 1<sup>st</sup> November that they had received no election requests, so the Parish Council were able to co-opt this vacancy as and when. The Clerk would make arrangements to advertise the vacancy and set a deadline for applications ahead of the January meeting.
9. **Open Spaces**
  - a. **SAM2 Speed Signs: To receive a data report from the SAM2 Signs.**  
Cllr P Abbey reported that the SAM2 Signs between the 31<sup>st</sup> May to 5<sup>th</sup> Oct 2022 had recorded the following data.  
**SAM2 8479 (placed at War Memorial/Bloodgate Hill)**  
85th Percentile Speed 36.2 MPH \*

85th Percentile Vehicles 56738  
Max Speed 70 MPH on 11/01/1970 08:00:00  
Total Vehicles 66750  
Average Speed: 28.76

**SAM2 9640 (placed at Fakenham Rd)**

85th Percentile Speed 38.3 MPH \*  
85th Percentile Vehicles 77681  
Max Speed 80 MPH on 22/06/2022 10:30:00  
Total Vehicles 91389  
Average Speed: 31.39

\* The "85th percentile" speed is a speed at which 85% of traffic will be travelling at, or below, along a street or road.

Cllr B Sexton agreed to take the faulty SAM2 sign to Westcotec for repair.

- b. **To receive an update regarding the Land Registry Title for the Playing Field and draft lease for land at Burnside:** the Clerk advised that Roger Taylor (Wellers Hedley) had been instructed to apply to the Land Registry for Title with regard to the land at Burnside. Following contact with Chris Taylor (Butcher Andrews) he had advised that he had recently submitted an application to the Land Registry to:
- Deal with a voluntary first registration of his client's property; and also
  - Deal with the transfer of the Property to their joint names.

Evidence of the property's freehold ownership had been provided and these had been given to Roger Taylor (Wellers Hedley).

Roger Taylor had also requested a plan that was acceptable to the Land Registry, showing the area of land which was to be transferred to the Parish Council. This must be to a recognised scale. It was considered and AGREED that Property Briefing Ltd should be asked to produce a Land Registry compliant plan for £295.

With respect to the recommended lease for life agreement, Chris Taylor (Butcher Andrews) had made the suggestion in order to minimise fees, that a simpler form of tenancy agreement should be completed. He had suggested that he prepare a first draft of a tenancy agreement for the Parish Councils solicitor to consider and approve. Roger Taylor (Wellers Hedley) had confirmed that the cost of looking at the tenancy agreement would be included in his original estimate of £475 plus VAT and Land Registry fees. It was considered and AGREED to proceed as per the suggestion.

Cllr P Abbey left the meeting (7.30pm) and Cllr T Allen took the Chair.

- c. **To approve a quotation to install book shelving within the Telephone Kiosk, The Green:** it was PROPOSED by Cllr B Sexton, SECONDED by S Baldwin and AGREED that Paul Abbey Ltd would supply & fit made to measure shelving unit for the new village book library for a cost of £400 ex VAT.

Cllr P Abbey returned to the meeting (7.31pm) and took the Chair.

- To consider plans for the Christmas Tree for 2022:** it was AGREED that a tree should be purchased from Salle Estate to be delivered the week commencing the 21<sup>st</sup> November. The Christmas light switch on event would take place on 3<sup>rd</sup> December. It was noted that approval had been given for Christmas lighting to be placed on the Memorial Pavilion.
- To approve a quotation to control the moles at the Play Area:** it was noted that a quotation was still yet to be received.
- To consider actions regarding the circular bench (Millennium Seat) on the Village Green:** it was noted that the bench had been pressure washed and that a couple of small repairs were required.
- To discuss maintenance of the playing field and allotment hedging:** it was AGREED that Cllr B Sexton would liaise with the contractor used in 2021 in order to arrange for the hedging to be cut.

## 10. Footway Lighting

- a. **To note any streetlights requiring attention:** None.  
It was PROPOSED by Cllr P Collins, SECONDED by Cllr B Sexton and AGREED that Cozens (UK) Ltd should be instructed to install a new bracket arm and LED streetlight on Church Lane, opposite the entrance to St Mary's, as per the quotation received. Given the reduction in daylight hours it was agreed that it was in the interests of parishioners to get this carried out. It was noted that no response had been received from the PCC regarding claiming for the costs through the PCC insurance. A further reminder would be sent to the PCC asking for a response.
- b. **To receive quotations for a fixed term electricity contract for parish street lighting:** the Clerk advised that she continued to forward the monthly invoices from SSE to Indigo Swan so that they could monitor the market for the Council. Indigo Swan continued to advise that SSE out of contract rates were currently one of the best/most competitive on the market and that it would be unwise for them to place the Council in a contract where it would be more expensive than these variable rates.

## 11. Finance

- a. **To note accounts for payment under the Late Payments Interest Act (1998):**
  - AJ Restoration, War Memorial (Cleaning & repainting of railings) £575.00
- b. **To approve the accounts for payment (see below):**
  - TTSR Ltd, Grounds Maintenance Invoice 4 of 4 £1,172.11

It was PROPOSED by Cllr P Collins, SECONDED by Cllr B Sexton and AGREED that all outstanding accounts be paid.

- c. **To note the finances received during September and October 2022.**

<b>September</b>	
Unity Trust, Instant Access Account – Interest	£1.63
<b>October</b>	
NCC, Local Member Fund Contribution (2021/22)	£457.40
- d. **Financial Statements:** The financial statement for September and October 2022, were considered, approved and signed by the Chairman.

## 12. Correspondence

- To note any general correspondence received.**
- a. **Email from Parishioner, Planning Application 22/01790/F:** correspondence was noted, and the meeting was adjourned to allow the parishioners to raise their concerns about the planning application.
  - b. **NCC, Norfolk Social Infrastructure Fund, Expression of Interest:** it was noted that the Council's proposed bid for funds to cover costs for the safety surfacing at the Play Area had been rejected.
  - c. **BCKLWN, CIL Infrastructure Funding Governance and Applications 2023.**
  - d. **BMACCS, Letter of thanks for annual donation.**
  - e. **BCKLWN, Parish Update Sessions.**
  - f. **BCKLWN, Examination of King's Lynn & West Norfolk Local Plan Review: Publication of Main Inspector's Questions and announcement of examination hearing dates.**
  - g. **NCC, Cut back in bus services due to driver shortages.**
  - h. **King's Lynn Minster, King's Lynn-Walsingham Way Pilgrimage Project:** Cllr P Abbey would attend on behalf of the council.

## 13. Highways Matters

- a. **Matters reported to the Clerk prior to the meeting.**  
The Norfolk County Council (North and South Creake, B1355 Burnham Road/Church Street & The Common) Proposed Traffic Orders Notice 2022. A copy of the Notice for the above proposed Order and a plan would be published in the Eastern Daily Press on the 4<sup>th</sup> November 2022.  
The public consultation period for this scheme will close on 29<sup>th</sup> November 2022.

## 14. Planning

- a. **Planning applications received.**  
22/01705/F - Erection of single storey rear extension. at Flint House 16 - 18 Back Street.

It was PROPOSED by Cllr R Chantree, SECONDED by Cllr B Sexton and AGREED that the application should be OBJECTED to due to overlooking and loss of privacy.

22/01790/F - The creation of a natural swimming pool. at Sutton House 33 Back Street.

It was PROPOSED by Cllr B Sexton, SECONDED by Cllr B Rosen and AGREED that a decision of NO OBSERVATIONS should be recorded.

b. **To note applications approved/refused by Borough Planning Control:** None.

**15. Allotment Matters**

a. **To receive a report from the Allotment Subgroup:** no report was received.

- **Enquiry from Allotment Tenant, Condition of access road into Back St allotments:** the Clerk advised that the allotment tenant who had made contact regarding this has further clarified that this was not the main access road but the pathway running adjacent to Back Street itself. It was AGREED that Cllr P Collins would carry out some work to clear the pathway.

b. **To consider any other matters (for information only):** Cllr B Sexton informed the Council that he had been made aware that 'undesirables' were frequenting the allotments at Back Street and accessing sheds.

**16. To propose items for the Parish Council website:** None.

**17. Parishioner's Participation**

A parishioner commented CCTV signs had been installed at the Bowls Club in order to prevent 'undesirables' entering.

A parishioner commented that school children were regularly entering the allotments at Leicester Road.

**18. Date of next Parish Council meeting and any agenda items:**

It was noted that the next meeting was to be held on Monday 5<sup>th</sup> December, 2022 at 7.00pm.

Meeting closed: 9.10 pm.

.....Chairman

.....Dated

THESE MINUTES ARE UNCONFIRMED UNTIL APPROED BY FULL COUNCIL